# Template - Letter for the return of the rental deposit

[First name and Last name]  
[Full address]  
[Postal code, City]  
  
To the attention of [Landlord / Agency name]  
[Full address]  
  
Done at [City], on [Date]  
  
**Subject: Request for the release of the rental deposit**  
Dear Sir or Madam,  
  
On [end of lease date], I vacated the property located at [property address], and the exit inspection report was signed on [date].  
  
As no damage or deficiencies were found, I kindly request the full release of the rental deposit in the amount of [amount in euros].  
  
Please transfer this sum to the following account:  
**IBAN: [your IBAN] – Account holder: [your full name]**  
  
I kindly ask you to make the transfer within a reasonable time (maximum 30 days).  
  
Sincerely,  
[Signature]